

AGENDA
Irving City Council Regular Meeting
Thursday, October 14, 2021 at 7:00 PM
City Hall, First Floor, Council Chambers
825 W. Irving Blvd., Irving, Texas 75060

Citizens that would like to provide a presentation to Council must submit their presentation(s) to Information Technology no later than 2:00 p.m. on the Tuesday prior to the work session or council meeting at councilpubpres@cityofirving.org.

Organizational Service Announcements

Invocation

Pastor Ben Dailey, Calvary Church

Pledge of Allegiance

Proclamations and Special Recognitions

Citizens' Forum

Citizens are invited to speak for three (3) minutes on matters relating to City government and on items not listed on the regular agenda.

Public Hearing: Items 1 through 45

CITY COUNCIL AGENDA

1 City Operations Update

CONSENT AGENDA

2 Approving Special Meeting Minutes for Thursday, September 09, 2021

3 Approving Work Session Minutes for Thursday, September 16, 2021

4 Approving Regular Meeting Minutes for Thursday, September 16, 2021

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

A member of the public may address the City Council regarding an item on the agenda either before or during the Council's consideration of the item, upon being recognized by the presiding officer or the consent of the Council.

This facility is physically accessible and parking spaces for the disabled are available. Accommodations for people with disabilities are available upon request. Requests for accommodations must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972-721-2493 or Relay Texas at 7-1-1 or 1-800-735-2988.

5 Resolution - Reimbursing the City of Irving for Capital Expenditures for Projects in Advance of the Fiscal Year 2021-22 General Obligation Bond Sale, Sale of Tax Notes, and Water and Sewer Revenue Bond Sale, and Municipal Drainage Utility Certificates of Obligation in an Amount Not to Exceed \$132,075,000

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. **Impact:** This resolution provides that any funds advanced for the projects listing in Attachment A will be reimbursed with proceeds from the FY 2021-22 General Obligation Bond sale, sale of Tax Notes, Water and Sewer Revenue Bond sale, and Municipal Drainage Certificates of Obligation sale.
3. The City wishes to begin capital projects approved in the FY 2021-22 Budget in effort to expedite the design and construction of projects.
4. The proposed reimbursement resolution allows the city to be reimbursed for eligible costs for the projects listed in Attachment A.
5. Any funds advanced for the General Obligation projects listed in Attachment A will be from currently available funds in the General Fund or various project funds and those funds will be reimbursed in proceeds from the General Obligation Bonds issued in FY 2021-22.
6. Any funds advanced for the Tax Notes vehicle and equipment purchases listed in Attachment A will be from currently available funds in the Vehicle and Equipment Replacement Fund or the General Fund and those funds will be reimbursed with proceeds from the Tax Notes issued in FY 2021-22.
7. Any funds advanced for the Water and Sewer Revenue Bonds will be using currently available funds in Water and Sewer Operating Fund and the Water and Sewer Non-Bond CIP Fund and reimbursing those funds once the Water and Sewer Revenue Bonds are issued in FY 2021-22.
8. Any funds advanced for the Municipal Drainage Utility Certificates of Obligation will be using currently available funds in the Municipal Drainage Utility Operating Fund and Municipal Drainage Non-Bond CIP Fund and reimbursing those funds once the Municipal Drainage Utility Certificates of Obligation are issued in FY 2021-22.

Recommendation

The resolution be approved.

6 Resolution - Approving the FY2021-22 Annual Service Plan Update to the Service and Assessment Plan and Assessment Roll for the Public Improvements for the Bridges of Las Colinas Public Improvement District in Accordance with Chapter 372, Texas Local Government Code, as Amended and Providing an Effective Date

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. **Impact:** The assessments will be updated to reflect the 2021-2022 levy against property within the Bridges PID to pay for the annual debt service of bonds issued for the public improvements plus collection costs of the Bridges of Las Colinas PID.
3. The Bridges of Las Colinas is a single family residential development consisting of approximately 122 acres located near the northeast corner of SH114 and Belt Line Road. The development consists of 401 residential lots. The 2021 taxable assessed value of the Bridges development is \$191,965,862.
4. In 2013, the City issued Series 2013A City of Irving Combination Tax and Revenue Certificates of Obligation in the aggregate principal amount of \$8,984,348.75 to finance the public improvements within the development. This debt is serviced through the allocation of a Tax Increment Reinvestment Zone payment of 50% of the Maintenance and Operation portion of the city's tax rate on the incremental value created by the development and any shortfall in the debt service is covered by an assessment on the benefited properties within the district on a square footage basis.
5. This year, each benefitted property (residential lot) will be assessed \$0.130250 per square foot. The development offers various lot sizes. The largest lot size is 19,715 square feet and would be assessed at \$2,567.88 while the smallest lot size is 5,693 and would be assessed at \$741.51. Each lot is assessed individually based on the square footage of the lot.
6. The Annual Service Plan Update has been prepared setting forth the budget and the 2021-2022 Annual Installment for assessed properties in the Bridges PID.

Recommendation

The resolution be approved.

7 Resolution - Approving the FY2021-22 Annual Service Plan Update to the Service and Assessment Plan and Assessment Roll for the Public Improvement for the Ranchview Public Improvement District in Accordance with Chapter 372, Texas Local Government Code, as Amended and Providing an Effective Date

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. **Impact:** Assessments will be updated to reflect the 2021-2022 levy against property within the Ranchview PID to pay for the annual debt service of bonds issued for the public improvements plus collection costs of the Ranchview PID.
3. The Ranchview Development (Campion Hollows) is a single family residential development consisting of approximately 37 acres located at the intersection of IH635 and Valley Ranch Parkway East. The development consists of 121 single family residential lots. The 2021 taxable value is \$49,287,949.
4. In 2013, the City issued Series 2013B City of Irving Combination Tax and Revenue Certificates of Obligation in the aggregate principal amount of \$3,293,426.55 to finance the public improvements within the development. This debt is serviced through the allocation of a Tax Increment Reinvestment Zone payment of 50% of the Maintenance and Operation portion of the city's tax rate on the incremental value created by the development and any shortfall in the debt service is covered by an assessment on the benefited properties within the district on a square footage basis.
5. This year, each benefitted property (residential lot) will be assessed \$0.178452 per square foot. The development offers various lot sizes. The largest lot size is 11,868 square feet and will be assessed \$2,117.88 while the smallest lot size is 5,707 and will be assessed \$1,018.44. Each lot is assessed individually based on the square footage of the lot.
6. The Annual Service Plan Update has been prepared setting forth the budget and the 2021-2022 Annual Installment for assessed properties in the Ranchview PID.

Recommendation

The resolution be approved.

8 Resolution - Approving the FY 2021-22 Annual Service Plan Update to the Service and Assessment Plan and Assessment Roll for Public Improvements for the Parkside Public Improvement District in Accordance with Chapter 372, Texas Local Government Code, as Amended and Providing an Effective Date

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. **Impact:** Assessments will be updated to reflect the 2021-2022 levy against property within the Parkside PID to pay for the annual debt service of bonds issued for the public improvements plus collection costs of the Parkside PID.
3. The Parkside Development is a single family residential development consisting of approximately 275 acres located at the along the south side of SH114 at the intersection of Belt Line Road. Parkside consists of 888 residential lots to be developed with single family residences. The 2021 taxable value of the Parkside development is \$393,414,651.
4. In 2014, the City issued Series 2014 City of Irving Combination Tax and Revenue Certificates of Obligation in the aggregate principal amount of \$22,211,340.30 to finance the public improvements within the development. This debt is serviced through the allocation of a Tax Increment Reinvestment Zone payment of 50% of the Maintenance and Operation portion of the city's tax rate on the incremental value created by the development and any shortfall in the debt service is covered by an assessment on the benefited properties within the district on a square footage basis.
5. This year, each benefitted property (residential lot) will be assessed \$0.150476 per square foot. The development offers various lot sizes. The largest lot size is 16,255 square feet and would be assessed at \$2,445.97 while the smallest lot size is 3,571 and would be assessed at \$537.35. Each lot is assessed individually based on the square footage of the lot.
6. The Annual Service Plan Update has been prepared setting forth the budget and the 2021-2022 Annual Installment for assessed properties in the Parkside PID.

Recommendation

The resolution be approved.

9 Resolution - Approving and Adopting the Tarrant County 9-1-1 District 2021-22 Annual Budget

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Objective No. 4.1: Safeguard public safety, security and health.
2. **Impact:** The Tarrant County 9-1-1 District is requesting its' members to approve and adopt the district's annual operating budget for 2021-22. District boundaries include all of Tarrant County, all areas outside Tarrant County included in the corporate limits of a member city, plus DFW International Airport and the City of Irving.
3. As a member city, Irving receives logistical services from the Tarrant County 9-1-1 District to interface Irving's Public Safety Answering Point (PSAP) with phone carriers.
4. The Tarrant County 9-1-1 District Board of Managers approved the 2020-21 annual operating budget at their board meeting on September 20, 2021.

Recommendation

The resolution be approved.

10 Resolution - Adopting a Revised Schedule of Fees for Animal Services

Administrative Comments

1. This item has been recommended by the Police Department.
2. **Impact:** This resolution provides for all Animal Services fees, including those authorized in the July 22, 2021 ordinance adoption.
3. Fees for Animal Services include recommended increases for impoundment, daily care, quarantine and microchipping. Additionally, new fees are included for rabies tag replacement, Aggressive and Dangerous Dog registration, adoption fees for animals other than dogs or cats, and animal exhibition permits. Pet registration, multi-pet permit and transfer to rescue group fees have been removed are they are no longer required.
4. Animal Services fees have not changed or increased since 2008; authorization of this resolution is anticipated to be revenue neutral.
5. This resolution takes effect immediately.

Recommendation

The resolution be approved.

11 Resolution - Approving the Special Event Permit for the City of Irving's Holidays at Heritage Parade and Tree Lighting Event to be Held in Heritage Park

Administrative Comments

1. This item is recommended by the Parks and Recreation Department.
2. **Impact:** Approving Special Event Permits for the 2021 Holidays at Heritage Parade and Tree Lighting.
3. City Council has approved funding to support citywide special events.
4. If the estimated number of participants and spectators exceeds 2,500 during any one day of the special event or any portion of the event is to take place on city property, the City of Irving Special Events team will coordinate with Risk Management to procure and keep in full force and effect, for the duration of the event, insurance written by an insurance company approved by the State of Texas and acceptable to the City, and issued on the standard form approved by the Texas Department of Insurance.
5. To fulfill the safe execution of City of Irving special events, spear-headed by the Parks and Recreation Department, there is a logistical need for street closures and/or traffic management and security services provided by the Irving Police Department.
6. Holidays at Heritage Parade and Tree Lighting will take place on December 4, 2021 from 6:00 p.m. to 9:00 p.m.
7. Parade floats will be staged on Rock Island adjacent to City Hall and the parade will begin by making a right on sowers, then a left on East Second Street, to a left on South Britain Road, left on Irving Boulevard, and lastly a right onto North O'Connor Road back to Rock Island.
8. The Tree Lighting will take place in Heritage Park located at 217 Main Street. Second Street will be lined with barricades, with road closures on Hastings Street and South Main Street from 5:00 a.m. through 9:00 p.m.

Recommendation

The resolution be approved.

12 Resolution - Approving an Amendment to the Congregate Meals Agreement Between the City Irving and Visiting Nurses Association (VNA) to Provide Meals at the Heritage Senior Center in an Amount Not to Exceed \$60,000.00.

Administrative Comments

1. This item is recommended by the Parks and Recreation Department.
2. **Impact:** Approval of this Amendment will allow program participants at Heritage Senior Center to continue receiving daily nutritional meals and services at no cost to the participant.
3. The Amendment extends the original agreement dated October 1, 2014, between the City of Irving and The Visiting Nurses Association (VNA), to continue providing meals at a rate of \$3.93 per meal for the period of October 1, 2021 through September 30, 2022.
4. The nutritional service provided by VNA is an important component to improve the quality of life for our senior citizens.
5. There were 22,983 meals served in FY2019-20, and approximately 22,900 in FY2020-21. These totals represent a 30% increase over the historical average due to the COVID 19 pandemic; however, monthly meal service returned to average numbers in the last quarter of FY2020-21.
6. Reimbursement for the cost of these meals is funded by Title III state funding obtained through a grant from Dallas Area Agency on Aging, a Dallas County entity.
7. Funding in the amount of \$60,000 is available in the Miscellaneous Grants Fund budget within the FY2021-22 Grants Fund.

Vendor	Contract Term	Total Estimated Expenditure	Fiscal Year(s)
Visiting Nurses Association	10/1/21 – 9/30/22	\$60,000	2021-22

Recommendation

The resolution be approved.

13 Resolution - Awarding a Contract to SYB Construction Company, Inc., in the Amount of \$7,906,520.72 for the Nursery Road Paving & Utility Improvements and Hike/Bike Trail System Improvements Project

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department. It supports: Strategic Objective 2.3 – Expand, extend and maintain the major thoroughfare network and Strategic Objective 2.4 – Maintain and extend water, wastewater and storm water systems.
2. **Impact: This contract supports The Road To The Future Program.** This project will improve an existing bar ditch road into an improved forty-one-foot-wide standard City of Irving roadway.
3. This project will replace the paving, drainage, water and wastewater systems within Nursery Road from the Delaware Creek Bridge to Hunter Ferrell Road.
4. This project will complete the final .48 miles of the Delaware Creek Trail Connector Project. The trail project connects Senter Park to Campion Trails in Mountain Creek Preserve. Phase I of the Delaware Creek Trail project was completed in January of 2021. It will provide a major pedestrian route from Campion Trails to downtown Irving and be one of Irving’s segments in the Ft. Worth to Dallas trail system.
5. This project impacts 4 residential property, 3 commercial properties and 2 City properties.
6. Bids were received from three (3) bidders. SYB Construction Company, Inc. submitted the lowest responsive responsible bid of \$7,906,520.72.
7. The lowest responsive responsible bid of 7,906,520.72 is \$1,148,446.72 (17%) over the Engineer’s Opinion of Construction Costs. Limited material availability and the sharp increase in material and installation costs were the contributing factors to the overage. This is now evident due to industry demand in the DFW area.
8. Minority and/or Women-owned Business (M/WBE) participation in this award is 100%.
9. Funding in the amount of \$5,356,992.86 is available within the Street Improvement Bond Fund; Funding in the amount of \$722,187.00 is available within the Park Improvement Bond Fund; Funding in the amount of \$300,989.80 is available within the Water Improvement Bond Fund; and funding in the amount of \$1,526,351.06 is available within the Sanitary Sewer Bond Fund.

Recommendation

The resolution be approved.

14 Resolution - Authorizing an Award to Insituform Technologies, LLC, in the Amount of \$867,415.50 for the Fox Glen Drive and Fox Glen Circle Water Improvements Project through the State of Texas Local Government Statewide Purchasing Cooperative Agreement (BuyBoard)

Administrative Comments

1. This item is recommended by the Capital Improvement Department. It supports Strategic Objective 2.4 – Maintain and extend water, wastewater and storm water systems.
2. **Impact:** This work is part of the Water Utilities Department water system improvements. This project impacts 42 residential properties along Fox Glen Drive and Fox Glen Circle.
3. This project will replace 3,100-feet of a deteriorated 8-inch concrete water main with a new 8-inch fusible Polyvinyl Chloride (PVC) pipe via pipe bursting a trench-less rehabilitation method along Fox Glen Drive from Steeplechase Drive to West Northgate Drive and Fox Glen Circle, from Fox Glen Drive to Fox Glen Circle.
4. This project utilizes State of Texas Local Government Statewide Purchasing Cooperative Agreement (BuyBoard) Contract #635-21 for Cured in Place Pipe for Pipeline Rehabilitation which expires on February 28, 2022.
5. Funding in the amount of \$867,415.50 is available within the Water and Sewer System Non-Bond CIP Fund.

Recommendation

The resolution be approved.

15 Resolution - Approving Addendum No. 6 to the Engineering Services Agreement Between the City of Irving and Halff Associates, Inc., in the Amount of \$102,500.00, for Additional Assistance with Construction Inspection Related to the Project Agreement Negotiations with the TxDOT Corridor Developer for the SH 183 Improvement Project and Diamond (Irving) Interchange Phase II Project

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department. It supports Strategic Objective 2.4 – Maintain and extend water, wastewater and storm water systems.
2. **Impact:** This addendum will provide additional funding for construction inspection assistance in the relocating of Jamison 48-inch water supply line jointly owned between the City of Grand Prairie and the City of Irving, that is in conflict with the

Diamond Interchange, Phase II TxDOT project.

3. The City of Grand Prairie will be responsible for 50% of all costs associated with the relocation and construction of this Jamison 48-inch water supply line.
4. Funding in the amount of \$102,500.00 is available within the Water and Sewer System Non-Bond Fund.

Recommendation

The resolution be approved.

16 Resolution - Approving an Interlocal Agreement with North Central Texas Council of Governments in the Amount of \$28,400.40 for 2022 Planimetrics Data

Administrative Comments

1. This item is recommended by the Water Utilities Department. It supports Strategic objective 2.4 – Maintain and extend water, wastewater and storm water systems.
2. **Impact: This item supports the city’s Investing in our Future initiative.** Purchasing the 2022 planimetrics will replace outdated 2020 information used extensively by several city departments. Updated planimetrics are essential to show the latest development on the ground to generate maps used for engineering design, field operations, economic development, investigations, researching, and information purposes.
3. These planimetrics are heavily used in the CIP planning and design process for water, sewer drainage and street projects. It provides information related to features such as sidewalks, buildings, parking lots, driveways, fences, lakes, streams, and tree canopy that are factored into the engineering decisions.
4. These planimetrics also provide field employees a better spatial reference when trying to locate city assets that may be difficult to see or find.
5. The total cost for the 2022 planimetrics data is \$28,400.40 and the breakdown is as follows.

Water and Sewer System Fund: \$14,200.20 (50%)

Municipal Drainage Utility Fund: \$14,200.20 (50%)

- Funding in the amount of \$28,400.40 is available within the Water and Sewer System Fund and the Municipal Drainage Utility Fund.

Recommendation

The resolution be approved.

17 Resolution - Approving the Purchase from ESRI in the Total Estimated Amount of \$95,925.00 for the Annual Renewal of Geographic Information System (GIS) Software Maintenance and Support

Administrative Comments

- This item is recommended by Water Utilities and the Information Technology Departments.
- Impact:** The maintenance agreement keeps the city’s GIS software running efficiently. GIS is the software currently used to produce maps, deliver information to the public, and solve issues through geographical analysis.
- This system is utilized by several departments to document the location and details of city assets including the water distribution system, wastewater collection system, storm water collection system and traffic signage. It is the document of record for the city’s zoning information. It provides roads and addressing for the 911 system and is used to generate detailed maps used by many departments including Water Utilities, Traffic and Transportation, CIP, Police, Fire, Planning and Community Development, and Solid Waste Services Departments.
- Funding is available in the Technology Fund and within the Water and Sewer System Fund.

Vendor	Contract Term	Total Amount	Fiscal Year
ESRI	10/31/21 – 10/30/22	\$95,925.00	2021-22

Recommendation

The resolution be approved.

18 Resolution - Approving a Single Source Agreement Between the City of Irving and HOV Services, Inc. in the Total Amount of \$116,247.15 for Renewal of Hyland OnBase Support and Maintenance

Administrative Comments

1. This item is recommended by the Information Technology Department.
2. **Impact:** Renewal of this support agreement keeps the city's Hyland OnBase document imaging/management software legally licensed and under support by HOV Services on behalf of Hyland.
3. The Hyland OnBase document imaging/management software is used for the electronic management of city contract, financial, legal, and other documents maintained by the city and includes the scanning functionality to transfer documents of record from physical paper format to electronic files. This system is used by most city departments and is critical to the functioning of the city.
4. Funding is available in the Technology Fund.

Recommendation

The resolution be approved.

19 Resolution - Approving the Purchase from Trittech Software Systems, a CentralSquare Technologies Company, in the Total Amount of \$157,923.76 for Trittech Public Safety System Software Support and Maintenance

Administrative Comments

1. This item is recommended by the Information Technology Department and the Police Department.
2. **Impact:** This support renewal keeps the Police Department's Trittech public safety administration system comprised of computer aided dispatching (CAD) and mobile police vehicle software operating efficiently and legally licensed.
3. This software facilitates rapid, accurate communication to the field and promotes safety of personnel, as well as enabling communication with other agencies in a crisis situation. Trittech CAD and mobile is designed as an integrated, modular solution, providing the foundation to fully automate law enforcement operations from incident tracking to crime analysis and case management to state reporting. The Trittech system supports the entry of an event from dispatch through closing and assignment of a final disposition.
4. Funding is available in the Technology Fund.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year
Tritech Software Systems	10/25/21 – 10/24/22	\$157,923.76	2021-22

Recommendation

The resolution be approved.

20 Resolution - Approving the Purchase from Tyler Technologies, Inc., in the Total Estimated Amount of \$187,882.01 for Incode Court Case Management, Tyler Content Manager, and Brazos System Hardware and Software Maintenance

Administrative Comments

1. This item is recommended by the Information Technology Department and Municipal Court.
2. **Impact:** Renewal of this support keeps the City's Municipal Court Management software and the Brazos Electronic Ticket Writer system legally licensed and under support by Tyler Technologies, Inc.
3. The Tyler Technologies Incode court case management software is used for Municipal Court case management functions, the current system allows for automated document indexing, multiple document review, removal of closed cases from the electronic database, and automated email correspondence. The Police Department also uses this system to clear warrants and interface with their electronic ticket writers. This system is critical to the functioning of the City.
4. The Brazos Ticket Writer system is used by the Police Department to enter traffic tickets into mobile ticket writing devices and download them into a central data repository. Municipal Court then imports the ticket data into the Court Case Management system. Included with this renewal is the proration of 28 Brazos licenses that were purchased by Courts last fiscal year.
5. Funding is available in the Technology Fund.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year
Tyler Technologies, Inc.	11/01/21 – 10/31/22	\$187,882.01	2021-22

Recommendation

The resolution be approved.

**Bids & Purchasing Items
Items 21-36**

21 Resolution - Authorizing As-Needed Expenditures with Cintas Corporation No. 2 in the Total Estimated Amount of \$150,000.00 for the Purchase of Field Employee Uniforms through a Master Intergovernmental Cooperative Purchasing Agreement with OMNIA Partners

Administrative Comments

1. This item is recommended by the Financial Services Department – Purchasing Division.
2. **Impact:** Approval of this item supports purchases of standardized uniforms which improves employees’ overall appearance, makes them more recognizable to residents, and ensures consistency among departments.
3. A Vendor/Member contract between the City of Irving and Cintas Corporation No. 2, which expires on October 31, 2023, was approved on July 18, 2019 by RES-2019-260. This contract supports the utilization of OMNIA Partners Contract No. R-BB-19002 for Facilities Management Products and Solutions.
4. Funding for Fiscal Year 2021-22 is available in various departmental budgets within various funds, while funding for Fiscal Year 2022-23 is subject to budget appropriation.

Vendor	Spending Term	Total Estimated Amount	Fiscal Year(s)
Cintas Corporation No. 2	11/1/21- 10/31/22	\$130,000.00	2021-22
		\$ 20,000.00	2022-23
TOTAL		\$150,000.00	

Recommendation

The resolution be approved.

22 Resolution - Approving and Accepting the Bid of Lawmen Supply Company in the Total Amount of \$71,450.51 for Gas Masks for Police

Administrative Comments

1. This item is recommended by the Police Department.
2. **Impact:** The Irving Police Departments’ Gas Masks Project will provide improved officer safety and vital life-saving equipment. Gas masks are critical to the safety of officers as they respond to calls with varying threat levels including biohazards and other toxins.

3. Over the course of the last five years, the Irving Police Department has added over 45 sworn positions. Each position needs to be provided with life-saving equipment. This Gas Masks Project will outfit these officers with equipment to replace the current models which have met the life cycle and/or the filters have expired.
4. Seven responses were received for ITB No. 120D-21F on September 10, 2021. Lawmen Supply Company provided the lowest responsive, responsible bid and is recommended for award.
5. M/WBE participation in this award is 100%.
6. Funding in the total amount of \$71,450.51 is available in the Miscellaneous Grants Fund.

Recommendation

The resolution be approved.

23 Resolution - Renewing the Annual Contract with Dallas Backup Inc., dba Onstage Systems in the Total Estimated Amount of \$135,000.00 for Stage, Sound, Lighting, Video and Special Effects Production for City of Irving Special Events

Administrative Comments

1. This item is recommended by the Parks & Recreation Department.
2. **Impact:** This contract provides the equipment and expertise necessary for production of City of Irving special events.
3. This renewal establishes the continuation of an annual contract to provide stage, sound, lighting, video and special effects production for City of Irving special events. The current contract expires on October 31, 2021. This is the first of two, one-year renewal options.
4. Funding for Fiscal Year 2021-22 is available in the Parks & Recreation Department Budget within the General Fund, while funding for Fiscal Year 2022-23 is subject to budget appropriation.

Vendor	Contract Term	Total Estimated Expenditure	Fiscal Year(s)
Dallas Backup Inc., dba Onstage Systems	11/1/21-10/31/22	\$125,000.00	2021-22
		\$ 10,000.00	2022-23
TOTAL		\$135,000.00	

Recommendation

The resolution be approved.

24 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement Between the City of Irving and Cousin's Waterproofing LLC, dba Next Gen Construction and Authorizing Expenditures in the Total Estimated Amount of \$385,000.00 for Minor Construction, Repair, and Renovation Services through the Interlocal Purchasing System (TIPS) Program Administered by the Region VIII Education Service Center

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department – Facilities Division, and the Financial Services Department – Purchasing Division.
2. **Impact:** Establishment of a Vendor/Member Contract between the City of Irving and Cousin's Waterproofing LLC, dba Next Gen Construction, for utilization of TIPS Contract No. 200201 which expires on April 30, 2022, will allow the city to obtain trades, labor and materials services for the purpose of minor construction, renovation and facility repairs.
3. Approval of this contract supports roof repairs at Fire Station 9, as well as various as-needed small construction projects, minor remodeling, and emergency response situations. This allows these projects to be handled in a timely and cost effective manner during heavy work load periods for Building Services, keeping service levels high.
4. Funding for Fiscal Year 2021-22 is available in various departmental budgets within various funds.

Vendor	Spending Term	Estimated Amount	Fiscal Year
Cousin's Waterproofing LLC, dba Next Gen Construction	10/15/21 - 4/30/22	\$385,000.00	2021-22
TOTAL		\$385,000.00	

Recommendation

The resolution be approved.

25 Resolution - Authorizing As-Needed Expenditures with Blackmon-Mooring Services, Ltd., in the Total Estimated Amount of \$750,000.00 for General Disaster Recovery and Restoration Services through the Texas Local Government Statewide Purchasing Cooperative Purchasing Program Administered by the Texas Association of School Boards (BuyBoard)

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department – Facilities Maintenance Division.
2. **Impact:** Approval of this item will provide services for disaster recovery at damaged facilities due to catastrophic events and natural disasters. Timely response to facility damage helps ensure the on-going vital operations of the City.
3. A Vendor/Member Contract between the City of Irving and Blackmon-Mooring Services, Ltd., was approved on February 13, 2020 by RES-2020-57. This contract supports the utilization of BuyBoard Contract No. 591-19 for General Disaster Recovery and Restoration Services, which has been renewed through September 30, 2022 by BuyBoard.
4. Funding will generally be available in the Self-Insurance Fund.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year
Blackmon-Mooring Services, Ltd.	10/1/21-9/30/22	\$750,000.00	2021-22

Recommendation

The resolution be approved.

26 Resolution - Approving and Accepting the Bid from Core & Main, LP, in the Total Estimated Amount of \$416,000.00 for Water Meter Boxes

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** This award allows the department to purchase water meter boxes and lids that are specifically manufactured for the electronic radio transmitters (ERTs) that are required for the Advanced Metering Infrastructure (AMI) project.
3. This award establishes a contract for the continuation of providing water meter boxes through July 31, 2022. The contract includes two, one-year renewal options.
4. Funding in the total estimated amount of \$416,000.00 is available in the Water & Sewer System and Water-Sewer Non-Bond CIP funds.

Recommendation

The resolution be approved.

27 Resolution - Approving and Accepting the Bids Core & Main, LP and Ferguson Waterworks in the Total Estimated Amount of \$360,000.00 for Iron Fittings

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** Iron fittings are used for repairs in the city's water distribution and wastewater collection systems. The parts provided through this contract include pipe bends, pipe tees, tapping sleeves, and manhole risers and rings for the Streets overlay program and other miscellaneous parts.
3. This award establishes a contract for the continuation of providing iron fittings through December 31, 2022. The award includes two, one-year renewal options.
4. Funding for Fiscal Year 2021-22 is available in the Water & Sewer System and Water-Sewer Non-Bond CIP funds, while funding for Fiscal Year 2022-23 is subject to budget appropriations.

Vendor	Groups	Contract Term	FY 2021-22 Est. Expenditure	FY 2022-23 Est. Expenditure	Total Est. Annual Exp.
Core & Main, LP	I-III, V-VI, VIII-X	10/15/21 – 12/31/22	\$337,360.00	\$22,640.00	\$360,00.00
Ferguson Waterworks	IV, VII				

Recommendation

The resolution be approved.

28 Resolution - Approving and Accepting the Bids of Core & Main, LP and ACT Pipe & Supply, Inc. in the Total Estimated Amount of \$180,000.00 for Fire Hydrant Parts

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** This annual contract provides fire hydrant parts in order to repair and perform maintenance on approximately 8,000 fire hydrants in the city.
3. This award establishes a contract for the continuation of providing fire hydrant parts through June 30, 2022. The award includes two, one-year renewal options.
4. Funding for Fiscal Year 2021-22 is available in the Water & Sewer System and Water-Sewer Non-Bond CIP funds.

Vendor	Groups	Contract Term	Total Est. Annual Expenditure
Core & Main, LP	I, III-IV, VIII	10/15/21 – 12/31/22	\$180,000.00
ACT Pipe & Supply, Inc.	II, V-VII		

Recommendation

The resolution be approved.

29 Resolution - Approving and Accepting the Bids from Core & Main, LP, and APSCO Supply in the Total Estimated Amount of \$270,000.00 for Brass Fittings

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** Brass fittings are used for meter and service line repairs in the city’s water distribution system.
3. This award establishes a contract for the continuation of providing brass fittings through May 31, 2022. The award includes two, one-year renewal options.
4. M/WBE and/or HUB participation in this award is anticipated to be 47%.
5. Funding is available in the Water & Sewer System and Water-Sewer Non-Bond CIP funds.

Vendor	Groups	Contract Term	Total Est. Expenditure
Core & Main, LP	I-II, IV-VIII	10/15/21 – 5/31/22	\$270,000.00
APSCO Supply	III, IX-XIII		

Recommendation

The resolution be approved.

30 Resolution - Approving the Purchase of Various Equipment from Associated Supply Company, Inc., in the Total Estimated Amount of \$420,704.39 through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Parks & Recreation and Traffic & Transportation departments and approved by the Fleet Services Division.
2. **Impact:** Replacement of aging equipment will reduce downtime and provide departments with critical resources to maintain optimum services for the Irving community.
3. These budgeted replacements are in accordance with the city’s vehicle and equipment replacement policy for City Tag No. 18115, a 2007 CAT tire loader; Tag No. 18091, a 2002 Caterpillar skid steer loader; Tag No. 18046 a 1992 Bomag

roller; Tag No. 18113, a 2007 Caterpillar roller; and Tag No. 07135, a 2005 Ford backhoe. There will be a 2021 discount given as shown in the table below.

4. A Vendor/Member contract between the City of Irving and Associated Supply Company, Inc., was approved on January 30, 2020 by RES-2020-42. This contract supports the utilization of BuyBoard Contract No. 597-19 for Construction, Road, Bridge, Ditching, Trenching, Utility and Other Equipment, which has been renewed through November 30, 2021.
5. Funding is available in the Vehicle & Equipment Replacement Fund.

Department	Item Description (Quantity)	Replaces City Tag No.	Total Est. Expenditure
Traffic & Transportation	2022 or newer Case Model 521G XR Wheel Loader (1)	18115	\$143,680.95
	2022 or newer Case Model DV26E Vibratory Tandem Roller (2)	18113 18046	\$119,567.44
	2022 or newer Case SV185B Skid Steer Loader (1)	18091	\$ 66,250.00
Parks & Recreation	2022 or newer Case Model 580N EP 4WD T4 Backhoe Loader (1)	07135	\$ 91,206.00
TOTAL			\$420,704.39

Recommendation

The resolution be approved.

31 Resolution - Approving the Purchase of Various Vehicles from Sam Pack's Five Star Ford in the Total Estimated Amount of \$807,803.83 through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Code Enforcement, Police, Capital Improvement Program, Fire, Traffic & Transportation, Library and Water Utilities departments and approved by the Fleet Services Division.
2. **Impact:** Purchase of the vehicles shown below will allow for replacement of older vehicles in order to reduce vehicle downtime as well as enhance mobility for the safe and effective transit of motorists throughout the City of Irving.
3. A Vendor/Member contract between the City of Irving and Sam Pack's Five Star Ford was approved on July 8, 2021 by Administrative Award No. 7274. The contract supports utilization of BuyBoard Contract No. 601-19 for Vehicles, Heavy Duty

Trucks, Police Motorcycles, Parts and Service Labor, which expires on November 30, 2021.

4. Funding is available in the Vehicle & Equipment Replacement and Water & Sewer System funds.
5. Budgeted replacements are as follows:

Department	Item Description (Quantity)	Replaces City Tag #	Total Est. Expenditure	Fund	
Code Enforcement	2022 or Newer Ford 150 Regular Cab Truck, 3.3 V-6, ½ ton (5)	28011 28019 28020 28027 28032	\$145,055.95	Vehicle & Equipment Replacement	
Police	2022 or Newer Ford Explorer 3.0 V6 Flex Fuel(4)	TBD	\$198,125.96		
	2022 Ford F150 4WD XL, Super Crew Cab Responder 3.5L V6 Ecoboost Truck (2)	TBD	\$102,657.40		
Capital Improvement Program	2021 Ford F250 Regular Truck, ¾ ton Single Cab/Chassis w/Utility Body (1)	19087	\$ 45,191.92		
	2022 or Newer Ford Transit Cargo Mid Roof, 3.5L V6 Van (1)	19086	\$ 47,430.95		
Fire	2022 or Newer Ford Transit High Roof Cargo Extended, 3.5L V6 Eco Boost, ¾ ton (1)	05155	\$ 49,797.57		
	2022 or Newer Ford Transit Passenger Van Mid Roof, 3.5L V6 (1)	05136	\$ 46,067.73		
Traffic & Transportation	2022 Ford F350 Reg Cab C3500 Heavy Duty with Low Profile Utility Body & Hydraulic Tool System 2WDR Truck (1)	21076	\$ 76,521.87		
Department	Item Description (Quantity)	Replaces City Tag #	Total Est. Expenditure		Fund
Library	2022 or Newer Ford Transit XL Long EL 350, DRW Cargo High Roof 14005 Van (1)	14005	\$ 38,792.97		Vehicle & Equipment Replacement
Water Utilities	2022 Ford Transit 350 Cutaway 32220WD Cargo Van (1)	32220	\$ 58,161.51	Water & Sewer System	
TOTAL			\$807,803.83		

Recommendation

The resolution be approved.

32 Resolution - Approving the Purchase of Various Vehicles from Caldwell Country Chevrolet in the Total Estimated Amount of \$1,365,904.00 through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Housing & Human Services, Police, Parks & Recreation, Inspections, Capital Improvement Program, Fire, and Code Enforcement Solid Waste Services departments and approved by the Fleet Services Division.
2. **Impact:** Purchase of the vehicles shown below will allow for replacement of older vehicles in order to reduce vehicle downtime as well as enhance mobility for the safe and effective transit of motorists throughout the City of Irving.
3. A Vendor/Member contract between the City of Irving and Caldwell Country Chevrolet was approved on October 21, 2020 by Administrative Award No. 7005. The contract supports utilization of BuyBoard Contract No. 601-19 for Vehicles, Heavy Duty Trucks, Police Motorcycles, Parts and Service Labor, which expires on November 30, 2021.
4. Funding is available in the Vehicle & Equipment Replacement and Solid Waste Non-Bond CIP funds.
5. Budgeted replacements are as follows:

Department	Item Description (Quantity)	Replaces City Tag #	Total Est. Expenditure	Fund
Housing & Human Services	2022 Chevrolet Equinox 1XP26 LS package 1.5L- V4 (1)	42004	\$ 25,275.00	Vehicle & Equipment Replacement
Police	2022 or newer Chevrolet Tahoe LH LED PPV CC15706 DWI 7X3 5.3L-V8 CAPQ102255 (2)	TBD	\$ 109,198.00	
	2022 or newer Chevrolet Tahoe LH LED PPV CC15706 Tactical CAPQ102239 (4)	TBD	\$ 202,088.00	
	2022 Chevrolet Tahoe LH LED PPV CC15706 DWI 7X3 5.3L-V8 Patrol CAPQ102255 (11)	TBD	\$ 600,589.00	
	2022 Chevrolet Equinox 1XP26 LS package, 1.5L-4 (4)	TBD	\$ 99,900.00	
	2021 Chevrolet 1500 Silverado 4X2 Crew Cab CC10903 5.3L-V8 (1)	TBD	\$ 34,580.00	

Department	Item Description (Quantity)	Replaces City Tag #	Total Est. Expenditure	Fund
Parks & Recreation	2021 Chevrolet 2500HD Silverado Truck with Liftgate CC20903 4X2 Regular Cab 6.6L-V8 (1)	07197	\$ 42,720.00	Vehicle & Equipment Replacement
	2021 Chevrolet Silverado 2500HD Truck CC20903 4X2 Regular Cab 6.6L-V8 (1)	07177	\$ 39,735.00	
Inspections	2022 Chevrolet Equinox LS package 1XP26, 1.5L-4 (1)	11103	\$ 28,370.00	
Capital Improvement Program	2022 Chevrolet Equinox LS Package 1XP26 1.5L-4 (1)	19059	\$ 29,735.00	
Fire	2022 Chevrolet Tahoe PPV CC10706, 5.3L-V8 (2)	05143 05145	\$ 78,014.00	
Code Enforcement	2022 or newer Chevrolet 1500 CC10903 4X2 Silverado Truck (1)	28043	\$ 34,480.00	
Solid Waste Services	2022 or Newer Chevrolet 2500 Silverado Truck CC20903 4X2 Crew Cab (1)	06205	\$ 41,220.00	Solid Waste Non-Bond CIP
TOTAL			\$1,365,904.00	

Recommendation

The resolution be approved.

33 Resolution - Approving the Purchase from Austin Turf and Tractor of Two John Deere Model No. 3039 Compact Utility Tractors with Two Frontier Model BB2060 Standard Duty Box Blades in the Total Estimated Amount of \$61,623.52 through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Parks & Recreation Department and approved by the Fleet Services Division.
2. **Impact:** Purchase of the equipment shown below will allow for replacement of older equipment in order to reduce downtime and provide the department with critical

resources to maintain optimal services for the Irving community.

3. A Vendor/Member contract between the City of Irving and Austin Turf and Tractor was approved on March 29, 2021 by Administrative Award No. 7154. The contract supports utilization of BuyBoard Contract No. 611-20 for Grounds Maintenance Equipment, Irrigation Parts, Supplies and Installation, which was renewed through May 31, 2022 by BuyBoard.
4. These budgeted replacements for City Tag Nos. 07713 and 07714, 2001 John Deere tractors, are in accordance with the city's vehicle and equipment replacement policy.
5. Funding is available in the Vehicle & Equipment Replacement Fund.
6. Budgeted replacement is as follows:

Department	Item Description (Quantity)	Replaces City Tag #	Total Est. Expenditure
Parks	John Deere 3039R Compact Utility Tractor Frontier BB2060 Standard Duty Box Blades (2 each)	07713 07714	\$61,623.52

Recommendation

The resolution be approved.

34 Resolution - Renewing the Annual Contract with Town East Ford II, LLC, in an Amount Not to Exceed \$93,000.00 for Ford OEM Parts

Administrative Comments

1. This item is recommended by the Fleet Services Division.
2. **Impact:** This contract will ensure a continuous supply of automotive parts for fleet vehicles and equipment while providing significant cost savings to the city. The city's public safety vehicles will continue to be repaired and maintained with minimum downtime, keeping service levels high.
3. This renewal establishes the continuation of an annual contract to provide Ford OEM (Original Equipment Manufacturer) parts for public safety vehicles on an as-needed basis. This is the second and final one-year renewal option.
4. Funding for Fiscal Year 2021-22 is available in the Garage Fund, while funding for Fiscal Year 2022-23 is subject to budget appropriation.
5. Because this contract runs from November 2021 through October 2022, it is

possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
Town East Ford II, LLC	11/1/21 – 10/31/22	\$80,000.00	2021-22
		\$13,000.00	2022-23
TOTAL AMOUNT NOT TO EXCEED		\$93,000.00	

Recommendation

The resolution be approved.

35 Resolution - Approving Additional Spending in the Total Estimated Amount of \$35,000.00 with AutoNation Chevrolet for the Current Two-Year Term and Renewing the Contract in the Total Estimated Amount of \$87,500.00 for GM/Chevrolet Parts for an Additional One-Year Term

Administrative Comments

1. This item is recommended by the Fleet Services Division.
2. **Impact:** The city's public safety vehicles will continue to be repaired and maintained with minimum downtime, keeping service levels high.
3. Fleet Services recommends increasing spending for the current two-year contract term which expires on December 31, 2021 in the amount of \$35,000.00 immediately. This amount represents the 25% increase allowable per state law and brings the current two-year contract value to \$175,000.00. The requested increase is due in part to the addition of GM Chevrolet vehicles to the city's fleet.
4. In addition, staff recommends approving renewal of this contract in the total estimated amount of \$87,500.00 for the continuation of providing GM Chevrolet OEM (Original Equipment Manufacturer) parts for public safety vehicles on an as-needed basis. This is the first of two, one-year renewal options.
5. Funding for Fiscal Year 2021-22 is available in the Garage Fund, while funding for Fiscal Year 2022-23 is subject to budget appropriation.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
AutoNation Chevrolet	10/15/21 – 12/31/21	\$ 35,000.00	2021-22
	1/1/22 – 12/31/22	\$ 65,625.00	
			\$ 21,875.00
TOTAL		\$122,500.00	

Recommendation

The resolution be approved.

36 Resolution - Authorizing As-Needed Expenditures to Cellco Partnership dba Verizon Wireless in the Total Estimated Amount of \$1,134,600 for Cellular and Wireless Data Services through the State of Texas Department of Information Resources (DIR) Cooperative Purchasing Program

Administrative Comments

1. This item is recommended by the Information Technology Department.
2. **Impact:** Cellular and wireless services enable emergency communication between Police, Fire and General Government field employees in addition to providing ongoing communication as employees perform their job duties in providing exceptional customer service.
3. These expenditures are supported by a Vendor/Member Contract between the City of Irving and Verizon Wireless, which was approved by RES-2018-145 on April 19, 2018. This contract supports utilization of Department of Information Resources Contract No. DIR-TSO-3415 which expires on October 24, 2021.
4. Utilization of this DIR contract provides for the continuation of cellular and wireless services which are billed on a monthly basis for 1,677 devices, including smart phones, tablets, internet air cards and web-based radio consoles. Per the contract terms and conditions, any purchase orders issued while the contract is in force are governed by the contract for the time period noted on the purchase order.
5. Funding is available in the Technology Fund.

Vendor	Remaining Contract Term	Total Estimated Expenditure	Fiscal Year
Verizon Wireless	10/15/21 – 9/30/2022	\$1,134,600.00	2021-22
TOTAL		\$1,134,600.00	

Recommendation

The resolution be approved.

End of Bids

- 37 Ordinance - First Reading -- Granting a Franchise to Frontier Access, LLC DBA Frontier Waste Solutions, for Solid Waste Collection Services Beginning on October 28, 2021 and Ending on October 27, 2024 Pursuant to Chapter 33 of the Code of Civil and Criminal Ordinances of the City of Irving, Texas**

Administrative Comments

1. This item has been recommended by Solid Waste Services.
2. **Impact:** The franchise will authorize Frontier Access, LLC. DBA Frontier Waste Solutions. to provide waste hauling services to various business throughout the City of Irving.
3. This franchise agreement establishes operational guidelines for dumpster cleanliness, litter control, limits service times near residential areas, requests coordination of collection times in school zones and, in general, sets in place some common industry practices.
4. Franchise Agreement is for three (3) years beginning on October 28, 2021 and ending on October 27, 2024. The franchise fee to be assessed is 5% of gross revenues for business generated in servicing dumpsters, roll-off containers, compactor containers, or collecting and hauling in open top trucks on waste collected within the City of Irving.

Recommendation

The ordinance be adopted.

38 Ordinance - Amending Chapter 2 "Administration" of the Code of Civil and Criminal Ordinances by Amending Article II Relating to the Irving Hospital Authority

Administrative Comments

1. This item has been recommended by the City Secretary's Office.
2. **Impact:** The revision to the Irving Hospital Authority (IHA) ordinance is to clarify the qualifications of the board members appointed by the City Council.
3. The original ordinance creating the Irving Hospital Authority in 1959 did not include qualifications of board members.
4. The IHA bylaws provide that the IHA Board of Directors shall reside or work in Irving.
5. The proposed ordinance amendment provides for consistency with the IHA bylaws.

Recommendation

The ordinance be adopted.

39 Ordinance - Amending Section 29-5 of Chapter 29 Entitled "Police" of the Code of Civil and Criminal Ordinances to Change Certain Classifications Below the Rank of Chief of Police

Administrative Comments

1. This item has been recommended by the Police Department.
2. **Impact:** Adoption of this ordinance is necessary to reflect changes provided for in a previous schedule of classified police personnel update.
3. This amendment changes the title of Assistant Chief of Police to Assistant Police Chief and Police Captain to Deputy Police Chief. There is no substantive change to either position as both maintain the same duties, responsibilities, salary schedule and place within the department chain of command. With this administrative change in title, current Assistant Chiefs of Police become Assistant Police Chiefs and current Police Captains become Deputy Police Chiefs with no other changes to their positions and no change to the number of authorized positions below the rank of Police Chief.
4. This ordinance takes effect immediately.

Recommendation

The ordinance be adopted.

40 Ordinance - Authorizing the Abandonment and Vacation of Certain Portions of a Drainage and Utility Easement at 2117 Markland Street as Part of a 0.1716 Acre Tract Owned by Francis Trinidad

Administrative Comments

1. This item has been recommended by the Capital Improvement Program.
2. **Impact:** The abandonment is requested by Francis Trinidad to remove a portion of the house from the drainage and utility easement.
3. This drainage easement to be abandoned is 95 Sq. Ft. (10 inches wide) and currently does not have utilities nor drainage improvements. The abandonment of this drainage easement will allow the property owner to remove the easement from the house and is able to sell this property.
4. With this abandonment, the existing 7 foot 6 inch easement will be reduced to 6 foot 8 inches.
5. Capital Improvement Program and Water Utilities support the requested abandonment of this drainage and utility easement.

Recommendation

The ordinance be adopted.

41 Ordinance - Authorizing the Abandonment and Vacation of Certain Portions of a Drainage Easement at 300 O'Connor Ridge Boulevard as Part of a 7.731 Acre Tract Owned by Savannah TPC Las Colinas Development, LLC

Administrative Comments

1. This item has been recommended by the Capital Improvement Program.
2. **Impact:** The abandonment is requested by Savannah TPC Las Colinas Development LLC for the construction of a masonry wall on the referenced property.
3. This drainage easement to be abandoned is 2,657 Sq. Ft. (5 foot wide) and currently does not contain utilities nor drainage improvements. The abandonment of this drainage easement will allow the developer to construct a masonry wall in the vacated easement.
4. With this abandonment, the existing 20 foot drainage easement is being reduced to 15 foot.
5. Capital Improvement Program supports the requested abandonment of this drainage easement.

Recommendation

The ordinance be adopted.

42 Ordinance - Authorizing the Abandonment and Vacation of Certain Portions of a Utility Easement at 455 E John Carpenter Freeway Owned by Shreem Las Colinas, LLC

Administrative Comments

1. This item has been recommended by the Capital Improvement Program.
2. **Impact:** The abandonment is requested by Shreem Las Colinas, LLC as the easement is unused and conflicts with future development for Hotel Indigo on the referenced property.
3. This utility easement to be abandoned is 4,213 Sq. Ft. (10 foot wide) and currently does not have utilities. The abandonment of this utility easement will allow the developer to proceed with future development.
4. Capital Improvement Program and Water Utilities support the requested abandonment of this drainage easement.

Recommendation

The ordinance be adopted.

INDIVIDUAL CONSIDERATION

43 Resolution - Temporary Use Permit G2109-0008 - Considering a Request for a Temporary Use Permit to Conduct a Farmers' Market at the Property Located at 101, 200, and 300 N. Rogers Rd. from October 16, 2021 through March 15, 2022 - Antonio Becerra, Applicant; SJ Irving Property LLC, Owner; Barbosa Professional Services, Agent

Administrative Comments

1. The applicant is requesting approval to continue a weekly farmers' market for six months at the Southern Junction restaurant site located off Irving Blvd. and north of Rock Island Rd. The farmers' market features "local artisans and vendors and real local farmers selling real locally grown produce" according to the applicant's website (<https://southernjunctiontexas.com/farmersmarket>). The site also includes food trucks.

2. Temporary Use Permit G2103-0006 for this use was approved on April 15, 2021. The maximum time for a Temporary Use Permit is 180 days. The city has typically given the option of applying for a second Temporary Use Permit from the City Council for up to an additional 180 days. However, staff recommends a zoning change if the use is to go beyond 1 year combined, as this would constitute a permanent use on the property.
3. The applicant has submitted a zoning case application to make the use permanent.
4. All vendors are located at 101 N. Rogers Road on the west end of the lot on existing parking spaces and inside the building.
5. Customer parking will be available in spaces unused by the vendors at 101 N. Rogers Road, and at 200 and 300 N. Rogers Road.
6. The market is open to vendors from 6:00 a.m. to 6:00 p.m. for set up and to the general public from 8:00 a.m. to 2:00 p.m. on Saturdays and Sundays from October 16, 2021 through March 15, 2022 (six months).
7. Health permits are needed if food is being cut, cooked, and/or served for consumption. The management company may obtain an annual permit, or each food vendor would be required to obtain a temporary food event permit before each event. Depending upon what food items are sold or cooked, each food vendor may need a three-compartment sink and meet food handling requirements. City Health staff will inspect each vendor. If citations are necessary and if the management company holds the permit, any citations will be issued to the company.
8. The market would exclude the sale of second-hand or used merchandise, furniture, appliances, spas, pools, storage buildings, or other similar items. It shall also exclude the operation of gaming and other amusements, such as a "midway" or other carnival activities not specifically permitted.
9. The sale of alcoholic beverages for on-premises consumption shall be prohibited, in accordance with City of Irving ordinances.
10. Outside sound amplification would be prohibited.
11. The permit would be non-transferable and non-renewable.
12. The existing land uses in the area generally include small tenant spaces that provide auto and truck repair as well as other small trade businesses.
13. Staff can support this request; however, staff has cautioned the applicant that the applicant will not be able to request another consecutive Temporary Use Permit.

Recommendation

The resolution be approved.

APPOINTMENTS AND REPORTS

44 Resolution - Board Appointments to the Irving Hospital Authority (IHA) to Fill Various Terms

Administrative Comments

1. This item is recommended by the City Secretary's Office.
2. This item was postponed from the August 19, 2021 meeting.
3. **Impact:** Appointment of individuals who live or work in Irving to boards, commissions, and committees assures that residents have a voice in city government.
4. There are two vacant positions under consideration for the IHA Board of Directors. The City Council appoints five (5) of the eleven (11) board members.
5. The Nominating Committee of the IHA Board of Directors provided letters of recommendation for two (2) new appointees to the mayor and city council for consideration.

Recommendation

The resolution be approved.

45 Mayor's Report

Adjournment